



The Professional Institute of the Public Service of Canada
Atlantic Regional Executive Meeting Minutes
Zoom Conference – October 16, 2020

CHAIRPERSON: Kim Skanes

EXECUTIVE:

Gerald Hill
Carolyn Hynes
Marcel Journeay
Matthew Lee
Scott McConaghy
Christine LeDrew
Mike Pauley
Phil Wilson

REGRETS: Jennifer Cantwell

STAFF: Catherine Pinks, Recording Secretary

Welcome

Kim thanked participants for taking time to join.

1. Approval of Agenda

There were no additions to the agenda.

Motion #1 Christine **moved** and Phil **seconded** the agenda be approved as presented.

CARRIED

2. Approval of Regional Executive Minutes – September 14, 2020

Motion #2 Gerald **moved** and Carolyn **seconded** the minutes approved as presented.

CARRIED

3. Action Items September 14, 2020

Action Items Atlantic Regional Executive September 14, 2020 Zoom Conference

#	Action	Item/Completion Deadline	Completed/Progress	BF
1	Kim	Bring forward a request for PIPSC sponsorship for the Canada Student Leadership Conference 2021 in the amount of \$XXXX to the Board for consideration.	ONGOING	
2	Christine, Carolyn and Jen	Finalize the deck and speaking notes on Health and Wellness and forward to Catherine.	ONGOING	
3	Mike, Scott and Phil	Complete the NB Portion of the deck and speaking notes on OSH Basics and forward to Catherine.	ONGOING	
4	Kim	Prepare deck and speaking notes on topic of your choice and forward to Catherine.	ONGOING	
5	Catherine	Post the completed Lunch and Learn decks to the Google Drive for the Executive's review.	ONGOING	
6	Kim	Arrange for the Executive to review the Lunch and Learn decks on a future video conference.	ONGOING	
7	Kim	Email the Branch President's in Newfoundland to contribute or support the Dominion workers as they see fit.	ONGOING	
8	Executive	Send Virtual Basic selection criteria ideas to Carolyn so she can bring them forward to the TEC meeting on Thursday.	DONE	
9	Catherine	Add discussion on face to face meetings in the regions based on provincial guidelines to the agenda for the Executive meeting prior to the AGM.	NOTED	

#	Action	Item/Completion Deadline	Completed/Progress	BF
10	Catherine	Set up Training Committee meeting October 17, 8:30 am – 12:00 noon Atlantic time.	DONE	
11	Catherine	Set up Executive meetings for October 16 – 1:00 pm – 3:00 pm Atlantic, November 6 – 1:00 pm – 3:00 pm Atlantic if resolutions are available and December 17 – 7:00 pm Atlantic Executive Seasonal Social.	DONE	
12	Kim	Advise Catherine of the Board's decision on Steward of the Year after the Board meeting.	DONE	
13	Catherine	Set up the Steward Check In for October 20, 7:00 pm to 9:00 pm.	DONE	
14	Catherine	Ask if an ERO will be available to participate in the Steward Check In.	DONE	
15	Catherine	Set up the Branch and Provincial Groups Check in for October 20 from 1:00 pm – 3:00 pm.	DONE	
16	Catherine and Kim	Draft agenda for Branch and Provincial Group Check In.	DONE	
17	Christine	Take the notes on the AGM resolutions at the Regional Executive meeting and prepare the spreadsheet for Catherine to distribute to the Atlantic AGM Delegates.	ONGONG	
18	Catherine	Set up the Atlantic AGM Delegate Meeting for December 3, 7:00 pm – 9:00 pm.	DONE	
19	Kim	Determine if observers are permitted to attend the AGM and let Catherine know.	DONE	
20	Catherine	Communicate with Atlantic AGM Delegates to advise of Resolution review meeting and indicate receipt of hoodies to be worn by Atlantic delegates during the AGM.	DONE	

#	Action	Item/Completion Deadline	Completed/Progress	BF
21	Kim	Prepare a Regional Executive report to be distributed to the members in the Atlantic Region.	DONE	
22	Catherine	Distribute copies of our current goals to the Executive for review.	DONE	
23	Executive	Think about possible goals for 2020 and 2021 for discussion at next Executive meeting.	DONE	
24	Kim	Follow up on PIPSC's position on the evaluation of the PSAC \$XXX settlement and report back to the Executive.	DONE	
25	Carolyn	Provide Catherine with the home mailing addresses for the new hires in her section.	ONGOING	

ITEM 7. Kim discovered there were more groups on strike in addition to the Dominion Stores so she hasn't completed it. She will check to see if they are the only group on strike and then send it out this week.

ITEM 11. Kim reported there are approximately 20 resolutions and they will be going out at the end of the month.

4. Regional Director's Report

Kim reported the PIPSC 20th Anniversary book was released noting some members of the Regional Executive have received their copy. Copies of the book will be mailed to each Steward and AGM Delegate if anyone else would like a copy the cost for the book from the publisher \$XX.

Our resolution on eliminating the part time Vice Presidents' positions was deemed a special resolution by the Resolution Review Committee and requires a 2/3 vote as per the Not for Profit Corporations Act. Starting January 2022, part time Vice Presidents will only be compensated salary replacement for time away from their substantive positions. Currently they get 50% of the full time salary.

Motion #3 Kim **moved** and Carolyn **seconded** the Regional Director's report be approved as presented. **CARRIED**

5. Financial Report

Phil stated the Regional Executive Cash Flow report is up to date with the exception of the invoice for the AGM hoodies received today.

Kim indicated we were planning to send the hoodies out by FedEx to ensure delivery and the Executive was in agreement.

Kim reported some discussion, not at the Board, that Constituent Body Executives can get reimbursement for the cost of meals with a receipt while on ZOOM meetings. Finance is of the opinion that if the Constituent Body Executive approves it, then it is an expense reimbursable by the Constituent Body. The President is opposed to this.

PIPSC will have a large surplus for 2020. Kim reported for the year ending June 30, PIPSC had a surplus of X.X million. This surplus will be directed to the strike fund. The proposed budget going to the AGM is showing a deficit of \$XXX for 2021 and 2022. The Atlantic did not receive the budgeted amounts we requested in our submitted budgets.

6. Training Committee Chairperson's Update

Carolyn reported it has been quiet on the Training Committee with their first meeting since February scheduled for tomorrow. The committee will be brainstorming ideas for engaging our members virtually. Kim noted the Board has given regions permission to access their Steward Council funds to hold mini information sessions. It was noted that the BC region is hosting the Group Breakouts as well as other sessions virtually.

7. 2020\2021 Goals

Kim asked the Executive to consider how we can engage our members in this virtual environment. Carolyn noted the Training Committee will be discussing this at their Saturday morning meeting as well.

Gerald reiterated some of the goals the Executive set last February, for example the creation of Lunch and Learn decks. The Executive agreed it would be worthwhile to move forward with. Grievances, Collective Agreements, OSH Basics and Health and Wellness. The Executive will proceed with completing work on their assigned decks. We will move forward with the plan to preview the presentations for critique at upcoming Executive meetings before submitting them for translation and making them available to the membership for use.

ACTION: Matt, Gerald and Marcel next Executive meeting present the deck on Collective Agreement.

Discussion ensued on how we can promote the union visibly in the workplace and with our members during the current climate. Kim reported that Christine was added as an Administrator to the region's Facebook Group.

ACTION: Christine post a reminder note on the Steward Check In scheduled for Tuesday, October 20, 2020.

Assessing the Steward gaps and recruiting of stewards was a goal previously identified and it was agreed the Executive should continue to work on this goal.

ACTION: Catherine BF Steward gaps and the results of the inquiry to the Atlantic Constituent Bodies and ERO's for discussion at next Executive meeting.

The Executive decided to move forward with the publication of the Atlantic Newsletter with a deadline of December 11 for publication. We will endeavor to get all material in and translated as early as possible with just an article on the December 5 AGM to complete it.

ACTION: Christine send the template out on getting to know your regional executive to everyone.

ACTION: Kim prepare from the Director's article for the newsletter.

Kim suggested we work on completing these goals between now and the yearend and we will look at new ideas in 2021.

Marcel noted we have our work cut out for us engaging our membership in this new reality.

8. Round Table/Adjournment

Christine stated she was considering reaching out to the youth to start up Thirsty Thursday's.

Scott is interested to see what will happen with the CS's he is hoping that PIPSC will allow a strike vote.

Carolyn indicated she is having some issues with regional rates of pay in regards to a few competitions for Medical Adjudicators - they all have different salary ranges. Medical Adjudicator's who want to work in the office and are not considered part of the 30% are being asked to provide medical information on why they are required.

The meeting was adjourned at 3:00 pm.