

St. John's CS Subgroup Executive Meeting

Zoom Meeting

December 15, 2020 at 12:00 pm

Present: Gerard Grace, Clayton Long, Ruth Grace, Sherry Brown, James Vey, Christine Ledrew, Craig Butler, Mike Lester, Lucille Shears, Tracey Locke.

The meeting was called to order at 12:00 pm by Clayton Long.

Motion to adopt agenda presented by Mike Lester, Tracey Locke seconded – All in favour motion carried.

Review and motion to accept St. John's subgroup previous meeting minutes.

James vey presented motion to accept, Lucille Shears seconded – All in favour motion carried.

Finance Update – Sherry Brown

Sherry presented an update on our finances (balances, expenses, etc). Necessary documents will be submitted to facilitate the receipt of yearly allowance. Discussion ensued on perhaps purchasing a small promotional item for each member with a maximum total value of \$XXXX. Lucille Shears presented a motion to proceed with this purchase. Clayton Long seconded. All in favour motion carried.

Review Bylaws and Constitution – Lucille Shears

A general discussion was had to put new Executive members in the know on the Bylaws and constitution. A specific discussion was had around section 6.7.1 and 6.7.2 which relate to vacant positions on the executive.

New Business

Elections

The pandemic has caused us to be unable to have an AGM and therefore we cannot hold an election for the positions that are up for re-election this year.

We are able to extend these positions for one more year. Clayton Long presented a motion that we extend the executive positions for one more year. Ruth Grace seconded the motion – All in favour – motion carried.

Steve Dillon has stepped down as CS subgroup president. Our VP, Clayton Long has declined the position. He will stay on as vice-president. A request was put out to all on the call to see if there was interest in taking over the role until the next AGM.

Christine LeDrew expressed interest.

Clayton Long presented a motion that Christine LeDrew assume the president role until the next AGM. James Vey seconded. All in Favour – motion carried.

Subgroup AGM

Given the ongoing pandemic situation, we may have to consider a virtual AGM.

At this point in person meetings are still not permitted. We should hopefully know by mid-February if this restriction will be lifted. At this point we will decide how we will proceed.

Tracey Locke presented a motion that we proceed with this plan, Mike Lester seconded – All in Favour – motion carried.

Round Table

Lucille informed us that the results of the ratification vote have been tallied. The results will be released in the near future.

Action Items

Clayton Long – Request an up to date listing of subgroup members.

Christine LeDrew – Draft an email to all subgroup members regarding possible virtual AGM. The executive will review it before it is sent.

Sherry Brown – remove Steve Dillon from the signing authority on bank account

Craig Butler – Send By-laws in for posting to subgroup web page.

Craig Butler – Send update executive list for website posting

Motion to adjourn – Gerard Grace, Sherry Brown seconded. All in Favour – motion carried.