

MAGE Constitution and By-Laws  
Proposed Amendments  
2019 MAGE Special General Meeting

Current	Proposed	Rationale	Status
PREAMBLE			
<p>These Articles, in general, pertain to matters of Group organization not covered specifically by the By- Laws and Regulations of The Professional Institute of the Public Service of Canada and are made pursuant to those By-Laws.</p>	<p>These Articles, in general, pertain to matters of Group organization not covered specifically by the By- Laws and Regulations of The Professional Institute of the Public Service of Canada and are made pursuant to those By-Laws <b>and Regulations.</b></p>	<p>Insert words “and Regulation” at request of By-law Committee</p>	<p>Moved by:</p> <p>Seconded by:</p> <p>Outcome:</p>
DEFINITIONS			
	<p><b>(NEW) “Executive Officers” shall be a Member of the Group Executive holding a position of: President; Vice-President; Secretary; or Treasurer.</b></p>	<p>Move definition from 6.1.1 and reworded</p>	<p>Moved by:</p> <p>Seconded by:</p> <p>Outcome:</p>
ARTICLE 4. RIGHTS OF MEMBERS			
<p>4.2 Only Regular members of the Group shall be: eligible to nominate members for positions on the Group Executive; propose amendments to the Constitution and By-Laws of the Group; participate on the negotiations committee; and vote in Group affairs.</p>	<p>4.2 Only Regular members of the Group shall: be eligible to nominate members for positions on the Group Executive; propose amendments to the Constitution and By-Laws of the Group; participate on the <del>negotiations committee</del> <b>Negotiating Team; be an Executive Officer;</b> and vote in Group affairs.</p>	<p>Move colon to after ‘shall’ rather than after ‘be’ as it is the start of the list Capitalise and rename ‘Negotiations Team’ to be consistent in document Add ‘be an Executive Officer’ to enhance fiscal control of Group to those members that pay regular dues to Institute</p>	<p>Moved by:</p> <p>Seconded by:</p> <p>Outcome:</p>

	<b>(NEW) 4.4 All members shall be eligible to attend Group Executive Meetings as observers.</b>	Allows for the assurance that regular Group Executive meetings are transparent.	Moved by:  Seconded by:  Outcome:
<b>ARTICLE 5: FINANCES</b>			
5.4 Signing officers are elected or appointed by the Constituent Body Executive with the decision being recorded in the appropriate minutes. There should be a minimum of three signing officers.	5.4 Signing <del>officers</del> <b>Officers shall be Regular members of the Group that are elected <del>or appointed</del> by an approved motion of the Constituent Body-Group Executive from the Executive Officers</b> with the decision being recorded in the appropriate minutes. There <del>should</del> <b>shall</b> be a minimum of three <b>(3) Signing Officers.</b>	Revise text of Article to clarify the process to identify and approve Signing Officers and the number of Signing Officers; capitalise 'Signing Officers' to be consistent in document. Replace 'Constituent Body' with 'Group' as 'Constituent Body' is the generic wording used as a guideline in the model Constitution presented for use by Branches, Groups, Sub-Groups, etc.	Moved by:  Seconded by:  Outcome:
5.4.1 <b>Signatures:</b> All cheques shall have the signature of two signing officers. A signatory cannot also be the payee.	5.4.1 <b>Signatures:</b> All cheques shall have the signature of two <b>(2) Signing Officers.</b> A signatory cannot also be the payee.	Capitalise 'Signing Officers' for consistency as a result of changes to 5.4	Moved by:  Seconded by:  Outcome:
	<b>(NEW) 5.4.2 Following a change of Signing Officers due to elections, or other changes, of the Group Executive, in the event there is a delay in obtaining authorisation for the new Signing Officers, either signatory may be a payee provided an approved motion has been passed at a Group Executive meeting detailing this expenditure.</b>	This will address a financial hurdle that would normally occur after each election as well as when a Signing Officer ceases to be a member of the Group Executive.	

ARTICLE 6: GROUP EXECUTIVE			
6.1.1 Executive Officers shall comprise a President, a Vice-President, a Secretary and a Treasurer.	<del>6.1.1 Executive Officers shall comprise a President, a Vice-President, a Secretary and a Treasurer.</del>	Move to definitions section and reword Amendment addressed by changes to Definitions.	
	<b>(NEW) 6.1.1 Executive Officers must be Regular Members of the Group.</b>	To be consistent with intent of 'Signing Officers'	Moved by:  Seconded by:  Outcome:
	<b>(NEW) 6.1.2 The President and Vice President must each be a Steward or must each become a Steward at the first opportunity presented by PIPSC after their election to their position.</b>	To be consistent with other groups in PIPSC and to enhance the protection Executive Officers require in their dealings with the Employer. Stewards have protection from workplace repercussions of being an active Group member, that Regular members do not have and retired members cannot have as they cannot be Stewards. The President and/or Vice President are often the primary contact by a member when they are dealing with possible matters that require the assistance of a Steward.	Moved by:  Seconded by:  Outcome:

	<b>6.3 Group Executive Meetings:</b>	Create a section heading and number as section 6.3 with the current sections 6.2.1 to 6.4.6 renumbered as 6.3.1 to 6.5.6 respectively. Move all following renumbering in one motion.	Moved by:  Seconded by:  Outcome:
6.2.1 <b>Meetings</b> The Group Executive shall meet as frequently as is required, but at least twice a year.	<del>6.2.1</del> <b>6.3.1 Meetings</b> The Group Executive shall meet as frequently as is required, but at least twice a year.	Remove heading 'Meetings'	Moved by:  Seconded by:  Outcome:
6.2.2 <b>Quorum</b> A quorum shall consist of a majority of the members of the Group Executive.	<del>6.2.2</del> <b>6.3.2 Quorum:</b> A quorum shall consist of a majority of the <b>Regular</b> members of the Group Executive.	Add 'Regular' to clarify the determination of quorum for Group Executive meetings	Moved by:  Seconded by:  Outcome:
6.2.3 <b>Voting</b> Decisions shall be by majority vote.	<del>6.2.3</del> <b>6.3.3 Voting:</b> Decisions shall be by majority vote.	Amendment addressed by changes to new section 6.3	
6.3 Vacancies	<del>6.3</del> <b>6.4 Vacancies:</b>	Amendment addressed by changes to new section 6.3	
6.3.1 If the position of the President becomes vacant for any reason, the Vice-President shall become President until the next election.	<del>6.3.1</del> <b>6.4.1</b> If the position of the President becomes vacant for any reason, the Vice-President shall become President until the next election.	Amendment addressed by changes to new section 6.3	

<p>6.3.2 If a position, other than that of the President, becomes vacant for any reason, the remaining officers of the Executive may, at their next meeting, act to fill the vacancy until the end of the original term of office.</p>	<p><del>6.3.2</del> <b>6.4.2</b> If a position, other than that of the President, becomes vacant for any reason, the remaining officers of the <b>Group</b> Executive may, at their next meeting, act to fill the vacancy until the end of the original term of office.</p>	<p>Amendment addressed by changes to new section 6.3; add 'Group' to clarify and to be consistent</p>	
<p>6.3.3 Any officer who is absent from two (2) consecutive meetings of the Executive without valid reason shall be considered to have resigned from the Executive.</p>	<p><del>6.3.3</del> <b>6.4.3 Any officer Executive Officer or Member at Large</b> who is absent from two (2) consecutive meetings of the <b>Group</b> Executive without valid reason shall be considered to have resigned from the Executive.</p>	<p>Clarification to the PIPSC Model Constitution 6.7.3; add 'Group' to clarify and to be consistent</p>	<p>Moved by:  Seconded by:  Outcome:</p>
<p>6.4 Duties</p>	<p><del>6.4</del> <b>6.5 Duties:</b></p>	<p>Amendment addressed by changes to new section 6.3</p>	
<p>6.4.1 The President shall call, and whenever possible, preside at, all meetings of the Group and of the Group Executive.</p>	<p><del>6.4.1</del> <b>6.5.1</b> The President shall call, and whenever possible, preside at, all meetings of the Group and of the Group Executive.</p>	<p>Amendment addressed by changes to new section 6.3</p>	
<p>6.4.2 The Vice-President shall assist the President in the performance of his duties, and in the absence of the President, perform the duties of that position.</p>	<p><del>6.4.2</del> <b>6.5.2</b> The Vice-President shall assist the President in the performance of <b>his</b> <b>their</b> duties, and in the absence of the President, perform the duties of that position.</p>	<p>Amendment addressed by changes to new section 6.3; change 'his' to 'their' to be gender neutral.</p>	

<p>6.4.3 The Secretary shall be responsible for sending notices of all meetings of the Group and of the Group Executive. The Secretary shall record minutes of meetings, including attendance, maintain records and correspondence of the Group and of the Group Executive, and shall ensure that a copy of minutes are filed with the Institute.</p>	<p><del>6.4.3</del> <b>6.5.3</b> The Secretary shall be responsible for sending notices of all meetings of the Group and of the Group Executive. The Secretary shall record minutes of meetings, including attendance, maintain records and correspondence of the Group and of the Group Executive, and shall ensure that a copy of minutes are filed with the Institute, <b>and minutes of Group Executive meetings are posted to the PIPSC website.</b></p>	<p>Revise text to indicate the minutes are to be posted on the Group’s website with PIPSC and to be consistent with an approved motion of the Group Executive</p>	<p>Moved by:  Seconded by:  Outcome:</p>
<p>6.4.4 The Treasurer shall maintain the financial records of the Group as required by Institute policy, prepare a financial report for each Annual General Meeting of the Group, submit a detailed financial statement to the Institute as required, and prepare the request for the annual allowance of the Group. Copies of the financial report shall be available to all Group members.</p>	<p><del>6.4.4</del> <b>6.5.4</b> The Treasurer shall maintain the financial records of the Group as required by Institute policy, prepare a financial report for each Annual General Meeting of the Group, submit a detailed financial statement to the Institute as required, and prepare the request for the annual allowance of the Group. Copies of the financial report shall be available to all Group members.</p>	<p>Amendment addressed by changes to new section 6.3</p>	
<p>6.4.5 Members-at-Large shall perform such duties as may be assigned by the Executive.</p>	<p><del>6.4.5</del> <b>6.5.5</b> Members at Large shall perform such duties as may be assigned by the <b>Group</b> Executive.</p>	<p>Amendment addressed by changes to new section 6.3; add ‘Group’ to clarify and to be consistent</p>	
<p>6.4.6 The Executive may establish committees as necessary, with terms of reference and membership to be decided by the Executive. Committees shall be dissolved by a simple majority vote of the Executive.</p>	<p><del>6.4.6</del> <b>6.5.6</b> The <b>Group</b> Executive may establish committees as necessary, with terms of reference and membership to be decided by the <b>Group</b> Executive. Committees shall be dissolved by a simple majority vote of the <b>Group</b> Executive.</p>	<p>Amendment addressed by changes to new section 6.3; add ‘Group’ to clarify and to be consistent</p>	

ARTICLE 7: ELECTIONS			
7.1 Elections to the Executive for those positions vacated by the completion of the term of office shall take place at the Annual General Meeting by those attending. If there is only one (1) nominee for a position, election shall be by acclamation.	7.1 Elections to the <b>Group</b> Executive for those positions <b>to be</b> vacated by the completion of <del>the term of office their term</del> shall take place at the Annual General Meeting by those <b>eligible members</b> attending. <del>If there is only one (1) nominee for a position, election shall be by acclamation.</del>	Reword section to provide clarity on voters' eligibility in elections for Group Executive positions Move acclamation clause to be included in 7.8.	Moved by:  Seconded by:  Outcome:
7.2 <b>Elections Committee:</b> The Executive shall appoint an Elections Committee to receive nominations for positions on the Group Executive and to conduct the elections. Any member of the Elections Committee who becomes a candidate in the election shall resign from the Elections Committee.	7.2 <del>Elections</del> <b>Election Committee:</b> The <b>Group</b> Executive shall appoint an Election Committee to receive nominations for positions on the Group Executive and to conduct the elections. Any member of the <b>Elections Election</b> Committee who becomes a candidate in the election shall resign from the <b>Elections Election</b> Committee.	Add 'Group' and remove 's' from 'Elections' to be consistent in document	Moved by:  Seconded by:  Outcome:
7.3 Nominations: A notice calling for nominations for election to the Group Executive shall be distributed four (4) weeks in advance of the Annual General Meeting	7.3 Nominations: A notice calling for nominations for election to the Group Executive shall be distributed <b>no less than</b> four (4) weeks in advance of the Annual General Meeting	Insert text to provide more flexibility in announcing call for nominations	Moved by:  Seconded by:  Outcome:

<p>7.5 In the event that insufficient nominations are received to fill the vacancies, the Group Executive shall attempt to obtain the names of additional persons willing and eligible to fill the remaining vacancies. If none are forthcoming, the Executive may appoint someone to that position.</p>	<p>7.5 In the event that insufficient nominations are received to fill the vacancies, the Group Executive shall attempt to obtain the names of additional persons willing and eligible to fill the remaining vacancies. If none are forthcoming, the <b>Group</b> Executive may appoint someone to that position.</p>	<p>Add 'Group' before 'Executive' for consistency.</p>	<p>Moved by:</p> <p>Seconded by:</p> <p>Outcome:</p>
<p>7.8 The candidate receiving the highest number of votes for a position shall be declared elected.</p>	<p>7.8 The candidate receiving the <del>highest</del> <b>greatest</b> number of votes for a position shall be declared elected. <b>If there is only one (1) nominee for a position, election shall be by acclamation.</b></p>	<p>Change 'highest' to 'greatest' for proper grammar From 7.1 insert 'If there is only one (1) nominee for a position, election shall be by acclamation.'</p>	<p>Moved by:</p> <p>Seconded by:</p> <p>Outcome:</p>
<p>7.9 The results of the election shall be announced at the Annual General Meeting and subsequently distributed.</p>	<p>7.9 The results of the election shall be announced at the Annual General Meeting and subsequently distributed <b>to all Regular members of the Group within four (4) weeks of the Annual General Meeting.</b></p>	<p>Qualify the notification process of the election results to the Regular members</p>	<p>Moved by:</p> <p>Seconded by:</p> <p>Outcome:</p>
<p>7.10 The newly elected Executive shall take office immediately following the completion of the Annual General Meeting unless otherwise provided for in the Constitution.</p>	<p>7.10 The newly elected <b>members of the Group</b> Executive shall take office immediately following the completion of the Annual General Meeting unless otherwise provided for in the Constitution.</p>	<p>Insert 'members of the Group' to clarify the intent of the elections may only have been for some positions.</p>	<p>Moved by:</p> <p>Seconded by:</p> <p>Outcome:</p>



ARTICLE 8: MEETINGS			
<p>8.1.3 <b>Quorum:</b> Fifty percent (50%) of the members in attendance at the beginning of the meeting shall constitute a quorum. When an Annual General Meeting is postponed for lack of quorum, the Secretary shall immediately send a notice to the members to that effect and advise them of the date and time of the next meeting.</p>	<p>8.1.3 <b>Quorum:</b> Fifty percent (50%) of the <b>Regular</b> members in attendance at the beginning of the meeting shall constitute a quorum. <del>When an Annual General Meeting is postponed for lack of quorum, the Secretary shall immediately send a notice to the members to that effect and advise them of the date and time of the next meeting.</del></p>	<p>Insert 'Regular' to qualify how quorum is determined. Remove text at the request of By-law and Policy Committee.</p>	<p>Moved by:</p> <p>Seconded by:</p> <p>Outcome:</p>
<p>8.1.4 The agenda shall include the following items: Approval of the Agenda Adoption of the Minutes of the previous Annual General Meeting Roll Call (members of the Group Executive) Business Arising from the Minutes Report of the President Annual Financial Report Approval of Budget Elections <b>for the</b> Group Executive New Business, including Proposed Constitution and/or By-Law Amendments</p>	<p>8.1.4 The agenda shall include the following items: <b>Call to Order</b> <b>Determine and Announcement of Quorum</b> Approval of the Agenda Adoption of the Minutes of the previous Annual General Meeting Roll Call (members of the Group Executive) Business Arising from the Minutes Report of the President Annual Financial Report Approval of Budget Elections <b>for the</b> Group Executive New Business, including Proposed Constitution and/or By-Law Amendments</p>	<p>Insert two agenda items that are required for the AGM Remove bold 'for the'</p>	<p>Moved by:</p> <p>Seconded by:</p> <p>Outcome:</p>

<p>8.1.5 All Regular Members present at the Annual General Meeting are eligible to vote. Voting shall normally be by a show of hands unless provided for otherwise in the Constitution and each Member shall have one (1) vote. Decisions shall be by a simple majority vote.</p>	<p>8.1.5 <b>Only All</b> Regular <b>members</b> present at the Annual General Meeting are eligible to vote. Voting shall normally be by a show of hands unless provided for otherwise in the Constitution and each Member shall have one (1) vote. Decisions shall be by a simple majority vote.</p>	<p>Change 'All' to 'Only' to clarify eligibility for voting Remove capitalisation of 'member' to be consistent in document.</p>	<p>Moved by:  Seconded by:  Outcome:</p>
<p>ARTICLE 10: CONSTITUTION AND ARTICLES</p>			
<p>10.1 This Constitution and its Articles may be amended at a General Meeting (Annual or Special) of the Group. Approval of proposed amendments requires a simple majority of those voting.</p>	<p>10.1 This Constitution and its Articles may be amended at a General Meeting (Annual or Special) of the Group. Approval of proposed amendments requires a simple majority of <del>those voting</del> <b>votes by Regular members in attendance</b>.</p>	<p>Reword voting eligibility</p>	<p>Moved by:  Seconded by:  Outcome:</p>
<p>10.2 All proposals for amendments to these Articles shall be submitted, in writing, to the Group Executive. Proposed amendments may be submitted by any Regular member of the Group. The notice of the Group meeting at which the amendments will be , shall include: 1. the article to be amended; and 2. the new wording.</p>	<p>10.2 All proposals for amendments to these Articles shall be submitted, in writing, to the Group Executive. Proposed amendments may be submitted by any Regular member of the Group. The notice of the <del>Group meeting at which the</del> <b>amendment(s) to will be considered</b>, shall include: 1. the <b>Article and existing wording</b> to be amended; and 2. the <b>proposed</b> new wording.</p>	<p>Reword to clarify the process/requirements for proposing amendments to the Constitution.</p>	<p>Moved by:  Seconded by:  Outcome:</p>

<p>10.3 New, or amended, Constitutions shall be submitted to the Institute By-Laws and Policies Committee for review.</p>	<p>10.3 New, or amended, <b>Constitutions Articles to this Constitution</b> shall be submitted to the Institute By-Laws and Policies Committee for <b>their</b> review <b>within thirty (30) days of acceptance by the Regular members at the General Meeting (Annual or Special).</b></p>	<p>Reword to clarify the amendments are not necessarily the entire Constitution Add text to indicate a time constraint to submit the revisions of the amendments</p>	<p>Moved by:  Seconded by:  Outcome:</p>
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