

MEETING RÉUNION	MEETING Minutes		CHAIRPERSON	Beverley
			SCRIBE	Steve
	PISPC - Ottawa West Branch Executive Meeting		FREQUENCY FRÉQUENCE	Monthly
LOCATION / ENDROIT		DATE	TIME / TEMPS	
75 Cleary Av, Ottawa		Tuesday, September 10, 2019	5:30 - 7:30 PM	
PERSONS PRESENTS / PERSONNES PRÉSENTES			REGRETS SENT / REGRETS ENVOYÉ	
<input checked="" type="checkbox"/> Beverley Miranda <input checked="" type="checkbox"/> Jason Peng <input checked="" type="checkbox"/> Steve Anderson <input checked="" type="checkbox"/> Washington Gwayumba			<input checked="" type="checkbox"/> Natesa Sabapathy <input checked="" type="checkbox"/> Christine Gardner <input checked="" type="checkbox"/> Stephen Tabah Mary Lycett resigned from the OWB Executive just prior to the meeting <input checked="" type="checkbox"/> Andrew Adams <input checked="" type="checkbox"/> Yudong Fang	
No Shows/Absent		Copy of approved minutes sent to / Copie du procès-verbal approuvé envoyé à		
		NCR_Admin@pipsc.ca		
SUMMARY OF CONCLUSIONS RÉSUMÉ DES CONCLUSIONS		ACTION BY Mesure à prendre par	DUE DATE Date d'échéance	STATUS Statut
1. Adoption of Agenda Carried as amended - Steve/Washington. M/S		All		Completed
2. Approval of Aug 13 Meeting Minutes Carried - Natesa/Jason. M/S		All		Completed
3. Treasurer's Report: The Treasurer submitted his report by email prior to the meeting. Everyone was reminded to send their mileage claims for the first six OWB meetings of 2019 into PIPSC for reimbursement.		Yudong		WIP
Lessons Learned/Close out - AGM 2019 event Sept meeting Finished		Mary	Expired	Closed

<p>5. Lessons Learned - Ottawa River Cruise Event. Christine pointed out 1. Delayed registration due to PIPSC giving the Registered list late was problematic, 2. "Number of individuals" on form needed clarity, 3. Were prize tickets for each participant or each member?, 4. "Who is NOT coming" email just ahead would have been helpful, 5. Clarification whether tickets were for door prizes or drinks, 6. Foul odour noticeable to some on boat, 7. Closer to fireworks would have been better, 8. Prize winners should have been recorded by winners as music and general noise level was high, 9. Some thought it went too late/long.</p>	Christine		Completed
<p>6. RCMP Members Engagement</p> <ul style="list-style-type: none"> - Beverley has contacted Catherine Gagnon and made some contacts in that workplace. She invited a member Wendy Roberts to our Executive Meeting as an Observer. - Catherine said that verbiage on RCMP by PIPSC was imminent as it had been approved by Presidents office. 	Beverley		WIP

<p>7. Upcoming OWB Events</p> <p><u>Upcoming events are:</u> Fitzgerald in Bells Corners. No date set yet. Mostly AFS and CS. MOTION “To pay for half <u>of the residual cost</u> of the coffee event being planned, provided Better Together agrees to pay for half. Up to a maximum of \$500. Receipts required. “ Carried. Natesa/Jason. M/S</p> <p>Sept 26 A talk on Senior Care. No speaker fee. Richcraft Kanata 6:30-8:30. Already approved up to \$500 (with receipts). Stephen is the Project Manager.</p> <p>4th week of September. Camelot location. Bev is the speaker. Coffee and Timbits. Washington is the team lead.</p> <p>A talk on cannabis. No date set yet. Speaker Mr. Hale. Stephen is the Project Manager. Christine is co-PM and working with Stephen on speaker sourcing.</p> <p>Oct. 12 or Oct. 26 A talk on teaching children to be financially independent. \$400 speaker fee. To be held at PIPSC office. Pizza. Washington is the Project Manager. MOTION to increase this event funding from \$500 to \$ 750 was successful.</p> <p>Oct. 17 An explanation of the PIPSC agreement reached at the central table. Denise Delorme to possibly speak. Richcraft Kanata.</p> <p>October A talk on acupressure. Andrew is the Project Manager.</p> <p>November The legal aspects of purchasing a home. Jason is the Project Manager.</p> <p>MOTION Natesa to book Richcraft Recreation Centre Kanata every 3rd week for the next six months (Tuesday or Thursday). Carried. Jason / Natesa. M/S</p> <p>Steve is to investigate if a truck or cart is available for a block of time this Fall to distribute food or beverage item(s) to PIPSC members at the various OWB work locations.</p>	<p>Beverley</p> <p>Jason</p> <p>Stephen</p> <p>Washington</p> <p>Stephen</p> <p>Washington</p> <p>Andrew</p> <p>Jason</p> <p>Natesa</p> <p>Steve</p>	<p>Reviewed at each Exec meeting</p> <p>Sept 26</p> <p>4th week September</p> <p>Oct. 17</p> <p>Oct</p> <p>Nov 21</p> <p>Oct 8</p>	<p>WIP</p> <p>WIP</p>
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8. New Business New events were discussed and listed above.	All		
9. Roundtable <ul style="list-style-type: none"> - Steve again raised the issue of winter jackets for the OWB Exec. He previously circulated some links to coats, but it was again emphasized that the decision whether or not to purchase jackets for OWB Execs will be made at the end of the year. There was general agreement to try not to give up some of our PIPSC allocation this year (Jason explained that an event had been planned at the end of the year last year - when that event fell apart there was an unexpected surplus of funds in the OWB branch account). - Beverley raised Mary's resignation email and there was a group discussion on how best to respond. - Steve volunteered to organize dinner for the next Executive meeting. Maximum \$150 including a bottle of wine and 6 beers. - Yudong to provide average per member of restaurant bill and catering at 75 Cleary 	Steve Beverley Steve Yudong	December Before the next meeting October 8 October 8	Pending Pending Pending
10. Next Exec meetings: Oct 8 - Location: 75 Cleary Avenue, Ottawa. Nov 12 Dec 10 Jan 14 Feb 11 March 10 Apr 14 May 12 AGM	All		
Meeting adjourned at 8:30 pm	All		